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**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, October 8, 2012**

Present:

| | |
|---------------------------------------|--|
| Trustee Brandt | Trustee Feldman |
| Trustee Grujanac | Trustee McDonough |
| Trustee Saltiel | Trustee Servi |
| Mayor Blomberg | Village Clerk Mastandrea |
| Village Manager Burke | Police Chief Kinsey |
| Director of Public Works Hughes | Director of Community Development McNellis |
| Village Attorney Simon | Village Treasurer Curtis |
| Director of Financial Systems Roelker | |

ROLL CALL

In Mayor Blomberg's absence, Deputy Clerk Burke called the meeting to order at 7:04 p.m. and called the roll. Deputy Clerk Burke requested a motion to appoint a Mayor Pro Tem. Trustee McDonough moved and Trustee Feldman seconded the motion to appoint Trustee Brandt as Mayor Pro Tem. The roll call vote was as follows: AYES: Trustees Brandt, Feldman, McDonough and Grujanac. NAYS: None. ABSENT: Trustees Saltiel and Servi. ABSTAIN: None. The Mayor Pro Tem declared the motion carried.

APPROVAL OF MINUTES

2.1 Acceptance of the September 24, 2012 Committee of the Whole Meeting Minutes

2.11 The minutes of the September 24, 2012 Committee of the Whole Meeting were accepted as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration and discussion of an Architectural Review Board recommendation regarding variation to Section 12-9-1-B, *Wall Signs*, to increase the height of the sign face to 4'-4", rather than the code permitted 3' maximum sign face height, for three wall signs associated

with Sysmex America Inc., 577 Aptakisic Road (The Holland Design Group).

3.12 Consideration and discussion of an Architectural Review Board recommendation regarding variation to Section 12-9-1-B-10, *Wall Signs*, to permit internally illuminated wall signs, rather than the code required backlit/halo illumination, for three wall signs associated with Sysmex America Inc, 577 Aptakisic Road (The Holland Design Group).

At the request of Director of Community Development McNellis, Mayor Pro Tem Brandt opened up items 3.11 and 3.12 together.

Director of Community Development McNellis said the requests are related to building wall signage on the top floor of the Sysmex building located at 577 Aptakisic Road. The request for the height of the proposed signs is approximately 40% higher than the permitted Code. Sysmex is requesting the signs be internally illuminated rather than backlit halo illumination per the Code. The Architectural Review Board unanimously recommended approval of the sign face height variation but did not believe the request for internal illumination was justified other than it being a corporate decision. Director McNellis noted the Architecture Review Board was concerned approval of the request for internal illumination could set a precedence.

Tom Holland, President of The Holland Design Group introduced Art Holland, President of The Holland Design Group, John Neal, Vice President of Operations for Sysmex, Ron Walczak, Head of Marketing for Sysmex and Ed Drapatsky, Head of Real Estate Management for Sysmex. Mr. Tom Holland provided a short summary of the request and presented a video depiction showing what the signs would look like at different times throughout the day.

Trustee Feldman asked what time the building closed at night given the request for internally illuminating the sign. Mr. Walczak said the building is open until 6:00 p.m. daily. Trustee Brandt asked if the lights on the building would be on all night long. Mr. Neal said there are business functions in the building operating twenty-four hours a day, seven days a week and the first three floors of the building are usually lit until 9:00 p.m. Village Attorney Simon said the Board Packet describes a compromise whereby the logo is internally illuminated and the letters are halo lit and asked if Sysmex considered this compromise. Mr. Art Holland said Sysmex considered the compromise but were concerned the blue letters would not show if halo illuminated.

Trustee McDonough asked if standards for the variances had been met by Sysmex. Director of Community Development McNellis said Sysmex responded to the standards of the variances and the responses could be

found in the Board packets. Mayor Pro Tem Brandt said she thinks the Board should consider changing the direction on signage regulations to provide some of the flexibility Sysmex is seeking. Mayor Pro Tem Brandt noted the building and surrounding properties are very dark; and expressed her opinion she understands why Sysmex wants the brand marketing. Trustee Grujanac agreed with Trustee Brandt but expressed concern approving the requested variation is setting precedence. Mayor Pro Tem Brandt suggested developing a corporate sign package for regulations of buildings outside of residential areas. Director of Community Development McNellis recommended revising the Code instead of developing a separate sign package. Trustee McDonough said he is not in favor of the variance for internal illumination, and expressed his opinion a change to the Code may be appropriate. Trustee McDonough inquired as to the time frame involved with changing the Code. Trustee McDonough asked the petitioner if they would be willing to withdraw the variance request and wait for the Village Board to consider changing the Code to regulations pertaining to internal illumination.

Village Attorney Simon said a variance would still be needed for the sign height and explained the process for amending the Code. Director of Community Development McNellis said the sign Code change would need to be referred to the Architectural Review Board, and the petitioner would have to wait until at least December for approval. Mayor Pro Tem Brandt asked if the change had to be referred to the Architectural Review Board first. Director of Community Development McNellis said the sign Code amendments have always gone through the Architectural Review Board and Village Attorney Simon confirmed this process. Mr. Walczak said Sysmex would withdraw the variance for the illumination to provide time for the Village to consider changes to regulations pertaining to internally illuminated signage, which would allow Sysmex to have the illumination and branding they prefer.

There was a consensus of the Board to place item 3.11 pertaining to the sign face height variation on the Consent Agenda for approval at the next Regular Village Board Meeting.

There was a consensus of the Board to reject item 3.12 and have staff and Village Attorney Simon draft a sign Code change for referral to the Architectural Review Board.

- 3.13 Consideration and discussion of a Zoning Board recommendation regarding an amendment to Ordinance No. 87-940-26, which was further amended by Ordinance No. 05-1938-01A (which authorized a Special Use for a Fast Food restaurant with drive-through facilities) to permit two drive-thru lanes for the McDonald's restaurant, as well as revisions to the approved sign package for the restaurant and drive-**

thru facilities, with Sign Code exceptions to permit two drive-thru menu boards greater in size than the maximum permitted 40 square feet and directional signage that does not maintain a consistent sign design, located at 450 Milwaukee Avenue (Franchise Realty Investment Trust - IL).

3.14 Consideration and discussion of an Architectural Review Board recommendation regarding modifications to the approved site plan, landscape plan, building elevations, materials and colors, and signage for the McDonald's restaurant, 450 Milwaukee Avenue (Franchise Realty Investment Trust - IL).

At the request of Director of Community Development McNellis, Mayor Pro Tem Brandt opened up items 3.13 and 3.14 together.

Director of Community Development McNellis summarized the Zoning Board recommendation for a double drive-thru and the Architectural Review Board recommendation regarding modifications to the site plan, landscape plan and building modifications requested by McDonalds.

Fred Mathias, Architect for McDonalds and Dan Olsen from Watermark Engineering gave a presentation and summarized the Landscaping, Site Plan Review, Signage and the Building Review.

Mr. Mathias brought samples of a new proposed roof material, which was different from what was provided to the Architectural Review Board. Trustee McDonough said he would approve the roof material as long as it had the appearance of cedar shake. Trustee Brandt said the rendering provided appears to be more taupe or brown compared to the print out. Mr. Mathias said the sample provided will be the color. Trustees Grujanac and McDonough said they were in favor of the roof material provided. Director of Community Development McNellis said the Architectural Review Board understood the roof material needed to change and staff would look into the new proposed roof material.

There was a consensus of the Board to place items 3.13 & 3.14 on the Regular Village Board Agenda for discussion and approval.

3.15 Consideration and discussion of an update to the Village's Five-Year Economic Development Strategic Plan (Village of Lincolnshire).

Director of Community Development McNellis said the last Economic Development Strategic Plan for the Village was approved in April 2006 and given the time frame and the change in the economy, staff believes it is the appropriate time to review and revise the current plan for the next five

years. This process would involve feedback from the Community stakeholders by having focus discussions with a variety of target groups. Director of Community Development McNellis summarized a five step program to complete the update of the Economic Development Strategic Plan and requested input and feedback from the Board for the proposed update.

Trustee McDonough said he thought this was a good idea and would approve the plan staff has presented. Trustee McDonough asked staff to consider the visiting/cultural aspect of the plan. Trustee Grujanac recommended inviting some of the school districts to participate in the focus groups. Trustee Feldman suggested putting information out in regards to the traffic coming and going into the Village. Director of Community Development McNellis said the Village can inform people through the website on traffic and other locations in the Village and Village Manager Burke confirmed the traffic count is being added to the GIS application.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.2 Finance and Administration

3.3 Public Works

3.31 Consideration and Discussion of Awarding a Contract to Acura, Inc. of Bensenville, IL in an Amount Not to Exceed \$345,050.50 for Downtown Site Pedestrian Bridge Work (Village of Lincolnshire).

Director of Public Works Hughes said staff received better pricing for the pedestrian bridges bidding them out separately from the rest of the downtown improvements. This bid includes two pedestrian bridges and staff is seeking Board approval to move forward with this contract.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

4.0 UNFINISHED BUSINESS

- 4.1 Village Attorney Simon said the closing took place on the sale of the property to Inland. On October 1, 2012 the first phase of the development work was completed for this property with one exception, which is the extension to relocate the cell tower. Village Manager Burke informed the Board, on October 22, 2012 the agenda would include a waiver for the first reading requirement of the declaration to vacate the easement and rededicate the new sewer easement.

- 4.2 Director of Public Works Hughes said at the last Park Board meeting there was a consideration of a request from the Lincolnshire Sports Association to lower their fees and the vote was two in favor, no votes against and two abstained. Due to the absences, there was not enough for a vote and this request will be brought up again at the next Park Board Meeting.
- 4.3 Trustee Feldman said a resident made a request for a possible dog park in the Village and wanted to know if there was even any room. Director of Public Works Hughes said staff could look into setting aside a location in an existing park if this is the direction from the Board. Village Attorney Simon informed the Board a dog park must be ADA accessible and ADA owners would need to have access to the park. Trustee Brandt said there were previous discussions about a dog park; there are other issues to consider and suggested bringing the request to the County.
- 4.4 Trustee McDonough asked if there were any updates on the stop light installation. Director of Public Works Hughes said this is waiting on ComEd and staff will follow up with them on the status.

5.0 NEW BUSINESS

6.0 EXECUTIVE SESSION

Trustee McDonough moved and Trustee Grujanac seconded the motion to go into Executive Session for the purpose of discussing land sale. The roll call vote was as follows: AYES: Trustees Brandt, Grujanac, McDonough and Feldman. NAYS: None. ABSENT: Trustees Saltiel and Servi. ABSTAIN: None. The Mayor Pro Tem declared the motion carried and the Board went into Executive Session at 8:39 p.m. and came out of Executive Session at 8:50 p.m.

7.0 ADJOURNMENT

Trustee McDonough moved and Trustee Feldman seconded the motion to adjourn. The voice vote was unanimous and the Mayor Pro Tem declared the meeting adjourned at 8:50 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk

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